## NFTY MITZVAH CORPS JOB DESCRIPTIONS



**Mitzvah Corps** is the premier residential social action program for Reform Jewish teens. Working with Mitzvah Corps gives you the opportunity to facilitate and experience direct-service social action and to work with our brightest and most passionate Reform Jewish teenagers. We are always looking for energetic, enthusiastic, and dedicated individuals to join our summer Mitzvah Corps staff teams. Spending the summer on one of our staff teams as the site director, educator or student life coordinator is both a rewarding and demanding experience. The program requires staff that is responsible, flexible, and patient. By the end of your day, you will have the opportunity to witness teens' commitment to social justice.

Participants engage in daily hands-on social action experiences while creating a vibrant, learning Jewish community. The evenings and weekends are devoted to exciting social programs, spending quality time getting to know the city in which they are working and living, and engaging in educational programming, services and group volunteer opportunities.

For summer 2012, we are pleased to offer the following Mitzvah Corps locations: Costa Rica, New Jersey, New Orleans and San Francisco.

Mitzvah Corps at Kutz hiring is through URJ Kutz Camp at <a href="http://kutz.urjcamps.org/staff/">http://kutz.urjcamps.org/staff/</a>.

Mitzvah Corps programs are open for high school students entering 10-12<sup>th</sup> grade.

The success of each program relies on a strong, caring, and enthusiastic staff team. While there are general staffing responsibilities for each staff member, each position is also responsible for specific aspects of the program as noted below:

The **Site Director** has the opportunity to direct and oversee the program on-site. This position begins in the late winter/early spring on a part time basis prior to the start of the summer and transfers to full time from the beginning of the staff arrival at the program itself through the duration of the program. The site director responsibilities include, but are not limited to:

- Overall program on-site
- Coordination of volunteer sites and act as main contact for the site
- Maintenance of the budget for the site
- Supervision of the staff team

The *Mechanech/Jewish Educator* has the opportunity to implement the core educational components of the Mitzvah Corps program. This position begins on a part time basis in late May or early June with some pre-program work and transfers to full time from beginning of the staff arrival at the program itself through the duration of the program. The Mechanech/Jewish Educator responsibilities include, but are not limited to:

- Implementation of the Mitzvah Corps curriculum
- Oversight and implementation of *t'fillot* throughout the summer
- Serving as the Judaic specialist on staff and filling needs where appropriate
- Scheduling guest speakers and serving as their primary contact

The **Student Life Coordinator** has the opportunity to coordinate community building and key components of daily life of the Mitzvah Corps program. The Student Life Coordinator responsibilities include, but are not limited to:

- Oversight, planning and coordination of dynamic group programs including weekend excursions in conjunction with the Site Director.
- Coordination of all meals in conjunction with the Site Director
- Scheduling special social programming

For a full job description for each position, please contact Alexa Broida, Mitzvah Corps Coordinator, at abroida@urj.org or 212.650.4071.

For more information on the programs, see our FAQ sheet or visit www.mitzvahcorps.org/staff.

Help create memories that will last a lifetime with Mitzvah Corps!